

# Public Document Pack



CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

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<b>RHYBUDD O GYFARFOD</b>	<b>NOTICE OF MEETING</b>
<b>PWYLLGOR SGRIWTINI PARTNERIAETH AC ADFYWIO</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>
<b>DYDD MAWRTH, 19 MEHEFIN, 2018 am 2.00 o'r gloch yp</b>	<b>TUESDAY, 19 JUNE 2018 at 2.00 pm</b>
<b>YSTAFELL BWYLLGOR 1, SWYDDFEYDD Y CYNGOR, LLANGFNI</b>	<b>COMMITTEE ROOM 1, COUNCIL OFFICES, LLANGFNI</b>
<b>Swyddog Pwyllgor</b>	<b>Mrs. Mairwen Hughes 01248 752516 Committee Officer</b>

## **AELODAU / MEMBERS**

Cynghorwyr / Councillors:-

### **Y Grwp Annibynnol/ The Annibynnol Group**

Gwilym O. Jones (**Cadeirydd/Chair**), Dafydd Roberts

### **Plaid Cymru / The Party of Wales**

John Griffith, Vaughan Hughes, Alun Roberts, Margaret M. Roberts, Nicola Roberts

### **Annibynnwyr Môn/Anglesey Independents**

Kenneth P Hughes, R.Ll.Jones (**Is-Gadeirydd/Vice-Chair**)

### **Plaid Lafur Cymru/Wales Labour Party**

Glyn Haynes

**Aelodau Ychwanegol/Additional Members (gyda hawl pleidleisio ar faterion  
addysg/with voting rights in respect of educational matters)**

**Ms. Anest Gray Frazer (Yr Eglwys yng Nghymru/The Church in Wales) and Mr. Keith  
Roberts (Yr Eglwys Babyddol Rufeinig/The Roman Catholic Church)**

**Aelod Cyfetholedig/Co-opted Member (Dim Hawl Pleidleisio/No Voting Rights)**

Mr. Dafydd Gruffydd ( Rheolwr Gyfarwyddwr/Managing Director - Menter Môn)

# AGENDA

1 **APOLOGIES**

2 **DECLARATION OF INTEREST**

To receive any declaration of interest by any Member or Officer in respect of any item of business.

3 **MINUTES** (Pages 1 - 8)

- To submit, for confirmation, the minutes of the meeting held on 10 April, 2018.
- To submit, for confirmation, the minutes of the meeting held on 5 May, 2018.

4 **COMMUNITIES FIRST - ANNUAL REPORT** (Pages 9 - 14)

To submit a report by the Head of Housing Services.

5 **REGENERATION PLANS FOR AMLWCH AND BEAUMARIS** (Pages 15 - 24)

To submit a report by the Head of Economic Development and Regulation in relation to the above.

6 **SCRUTINY OF PARTNERSHIPS** (Pages 25 - 34)

To submit a report by the Scrutiny Manager in relation to the above.

7 **SCRUTINY PANEL - SCHOOLS PROGRESS REVIEW** (Pages 35 - 42)

To submit a progress report by the Chair of the Schools Progress Review Scrutiny Panel and Supporting Officers.

8 **NOMINATIONS TO THE FINANCE SCRUTINY PANEL AND THE EDUCATION TRANSFORMATION BOARD** (Pages 43 - 52)

To nominate a Member on the following Panels :-

- Finance Scrutiny Panel
- Children's Transformation Board

9 **WORK PROGRAMME** (Pages 53 - 56)

To submit a report by the Scrutiny Officer.

**PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE**

**Minutes of the meeting held on 10 April 2018**

- PRESENT:** Councillor Gwilym O Jones (Chair)
- Councillors Glyn Haynes, K P Hughes, Vaughan Hughes, Alun Roberts, Dafydd Roberts, Margaret Murley Roberts and Nicola Roberts.
- Ms Anest G Frazer – The Church in Wales  
Mr Keith Roberts – The Roman Catholic Church
- Councillor Llinos M Huws – Leader of the Council
- Councillor R Meirion Jones – Portfolio Holder – Education, Youth, Libraries & Culture.
- IN ATTENDANCE:** Chief Executive,  
Head of Learning,  
Senior Manager – Additional Learning Needs (ET),  
Scrutiny Officer (GR),  
Committee Officer (MEH).
- APOLOGIES:** Councillors Robert LI Jones and Robin Williams
- ALSO PRESENT:** Mr Arwyn Williams – Head of Learning
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The Chair referred that Mrs Delyth Molyneux, Head of Learning will be leaving the Authority at the end of this week. The Members of the Committee wished to express their appreciation to Mrs Molyneux for her services to the Authority and wished her well in the future.

The Chair welcomed Mr Arwyn Williams, the appointed Head of Learning to the meeting and wished him well in his post.

**1 APOLOGIES**

As noted above.

**2 DECLARATION OF INTEREST**

None received.

**3 MINUTES**

The minutes of the meeting held on 8 March, 2018 were confirmed.

#### **4 ADDITIONAL LEARNING NEEDS AND INCLUSION JOINT SERVICE**

Submitted – a report by the Head of Learning on the new service for children and young people that came into force in September 2018.

The Head of Learning reported that an Additional Learning Needs and Inclusion Strategy between Gwynedd and Anglesey was established to replace the Special Educational Needs Joint Committee (Anglesey and Gwynedd). The Additional Learning Needs and Inclusion Strategy became operational in September 2016 and it was agreed that monitoring reports on the performance of the Strategy be reported to the Scrutiny Committee twice a year initially.

The Senior Manager – Additional Learning Needs reported that the Additional Learning Needs (ALN) legislation emphasises the need to place the pupil at the centre of every decision related to his/her education, aspirations and needs. She further said that Gwynedd and Anglesey Additional Learning Needs and Inclusion Service provides a comprehensive integrated service across the educational locations in both counties in order to :-

- Promote the development of schools at inclusive locations;
- Reduce the effect of ALN on outcomes for children and young people by improving skills and attainments;
- Provide an appropriate high-quality education for children and young people with ALN;
- Locate high-quality services locally;
- Consider individual aspirations and needs, and that each child and young person is centre to the service and intervention provided for him/her;
- Ensure skills of the highest quality within the central workforce and schools' workforce so as to improve the full ownership and inclusion of ALN within the school of both counties;
- Contribute to improving the quality of life and wellbeing by enriching the educational provision delivered;
- Reduce the cohort of children needing additional intervention because of ALN by improving inclusion within the education provision;
- Strengthen links and accountability for ALN across all strata of the provision model.

The Officer further reported that most of the work of the Specialist Team (other than aspects of work of Educational Psychologists, ALN and Inclusion Quality Officers, and the Welfare and Counselling Service) is organised through ALN and Inclusion Forums as a starting point. Any school can request input into the Forum in accordance with the Criteria by using the child's Individual Development Plan. In the case of children with acute and complex needs, a discussion about those needs is initiated through a County Moderation Panel. The Forums and the Panel act in accordance with the LA's Criteria for accessing and leaving the service. A key part of the Forums' and Panels role is to receive information on the way schools use the specialist services they receive, and whether they implement the recommendations proposed at classroom level. The Support Path for the ALN service was included within the report.

The Senior Management Team operates across both authorities and includes a Senior Inclusion Manager and Senior Additional Learning Needs Manager who are responsible for leading the proposed national developments (ALN legislation) as well as fully implementing the outcomes of the Gwynedd and Isle of Anglesey ALN and Inclusion Strategic Review. An Inclusive Education Leader has been appointed who is accountable for the day-to-day running and quality of the Behavior Support provision, from the early years to the end of Key Stage 4 with a Senior Educational Psychologist who is responsible for the professional supervision of the team of Psychologists. The Senior Manager – Additional Learning Needs further said that an Area ALN Quality Officer at both Counties to ensure that ALN quality is monitored within the schools and reporting to the Education Officers/Senior Management when appropriate. She further said that a training package, on different levels, has been afforded to schools.

The Committee considered the report and raised the following matters :-

- Questions were raised as to the process of reporting to scrutinise the ALN service. The Senior Manager – Additional Learning Needs responded that the Joint Service had expressed that they would expect a monitoring report being submitted to Scrutiny Committees of both counties twice a year initially and thereafter an Annual Report will be prepared.
- Questions were raised as to the level of the provision throughout the service for both authorities. The Senior Manager – Additional Learning Needs responded that the ratio of services will be 60% to Gwynedd Council and 40% to the Isle of Anglesey. However she noted that if a situation was to arise when a need for more ALN service on Anglesey, the service is able to be flexible.
- Clarification was sought as to what practical challenges have been encountered when establishing the new service. The Senior Manager – Additional Learning Needs responded that 115 staff from both Gwynedd and Isle of Anglesey have been incorporated into the service. She said that following the appointment of an ALN Quality Officer in both counties these Officers are able to visit schools and afford guidance and support to the schools staff and the child in respect of the ALN provision. She further said that schools must be confident that they are able to ask for support when required. Further clarification was sought as to how the service deals with the concerns of parents as to the provision afforded to a child who requires ALN support. The Head of Learning responded that it is a challenge for parents to accept that their child may need support through the ALN service. The service provides an Individual Development Plan which incorporates the assessment of the school, parents and service. Early and gradual intervention is essential to reduce the child's difficulties later on in their education.
- Clarification was sought as to the level of training afforded to teaching staff within the schools. The Head of Learning responded that training is afforded to staff within the schools to attend courses over of period of time to specialise in different ALN requirements of a particular child within that school i.e. a child with speech or sight impairment.
- Questions were raised whether there are adequate Educational Psychologists available to be able to afford the specialised services to the needs of ALN children and young people as some parents have expressed that the system of receiving support seems to be taking time and an early intervention is being lost.

It was also expressed that parents have indicated that inadequate hours are provided by Psychologists within schools. The Head of Learning responded that this Authority has been spending much higher on the service of Educational Psychologist over the years. Clarification was sought as to the amount of hours a child would receive by an Educational Psychologist. The Senior Manager – Additional Learning Needs responded that an Educational Psychologist would provide services on a weekly basis of around an hour or two hours, but she emphasised that a child would have a Teaching Assistant who would have received training to assist the child with his/her learning needs. She further said that Teachers within the school are afforded specialist training to address the needs of a child with ALN.

- Clarification was sought as to how the performance of staff is monitored in respect of the ALN service. The Senior Manager – Additional Learning Needs responded that the Quality Officer attends schools on the Island and gives support and guidance to staff on the services afforded through the ALN service. She noted that ‘Drop-In’ surgeries are to be convened during the next school term to afford staff and parents the opportunity to view the ALN service and to ask questions of professional staff. The Head of Learning said that a questionnaire will be sent to schools to gauge the ALN service and the data will be afforded to this Scrutiny Committee in due course. She noted that it is crucial that the method of collecting data electronically needs to be simplified so as to reduce duplication. Members of the Committee considered that a questionnaire should be afforded to parents of children that receive and require ALN to gauge their experiences and comments and that the data should be afforded to this Scrutiny Committee.
- Questions were raised as to the increase in children receiving home tuition. The Head of Learning responded that the numbers choosing to educate their children at home are increasing nationally with 39 at present receiving home tuition on Anglesey. The service has reviewed procedures in response to new national guidelines with the Welfare Service visiting parents on an annual basis (she noted that the new legislation stipulates that the education service may only visit parents annually).
- The Leader of the Council said that she was the Chair of the Special Educational Needs Joint Committee before the establishment of the Additional Learning Needs and Inclusion Joint Service and noted that Anglesey has a free and inclusive service for families ‘Teulu Môn’ which acts as the first point of contact for all Children, Families and Professionals in accessing information, advice and assistance relating to Children or the families of children from the age of 0 – 25 years. The Leader referred to the ‘Llechan Lân’ scheme and it is noted within the report that the facility in Holyhead will open after Easter; she questioned if this facility was to remain open through the newly established Additional Learning Needs and Inclusion Joint Service. The Head of Learning responded that the facility targets Key Stage 3 and 4 and each pupil will be observed in the mainstream educational provision before moving into the ‘Llechan Lân’ provision and specific plans will be put in place before the pupil returns to school when the pupil is ready.
- Questions were raised as to whether the Additional Learning Needs and Inclusion Strategy between Gwynedd and Anglesey will need to be reviewed.

The Head of Learning responded that an Additional Learning Needs Board between Gwynedd and Anglesey will meet every school term to review the service offered to the children and young people of both Counties.

The Portfolio Holder for Education, Youth, Libraries & Culture wished to thank the Officers and Members for their comments and the scrutinising of the item before the meeting. He expressed that the newly established ALN Inclusion Strategy between Gwynedd and Anglesey needs time to establish and an in-depth report which will include data of the services offered by the Strategy will be afforded to the Scrutiny Committee within six months.

**It was RESOLVED : -**

- **To note the establishment of the new Service in partnership with Gwynedd Council;**
- **To note that the new Service conforms to the Additional Learning Needs and Inclusion Strategy;**
- **To accept the report on the Service's performance and that an in-depth report which will include data be afforded to this Committee within six months.**

**ACTION : To note the comments of the Committee as noted above and to receive an update report within six months.**

## **5 WORK PROGRAMME**

Submitted – a report by the Scrutiny Officer on the Committee's Work Programme to June 2019.

**It was RESOLVED to note the Work Programme to June 2019.**

**ACTION : As noted above.**

**COUNCILLOR G O JONES  
CHAIR**

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# **PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE**

## **Minutes of the meeting held on 15 May 2018**

**PRESENT:** Councillors John Griffith, Glyn Haynes, Vaughan Hughes, Gwilym O Jones, Robert LI Jones, Alun Roberts, Dafydd Roberts and Margaret Murley Roberts.

**IN ATTENDANCE:** Chief Executive,  
Head of Function (Council Business)/Monitoring Officer,  
Head of Democratic Services,  
Committee Officer (MEH).

**APOLOGIES:** Councillors Kenneth P Hughes, Nicola Roberts.

**ALSO PRESENT:** Councillor Dylan Rees – Chair of the County Council

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### **1 DECLARATION OF INTEREST**

None received.

### **2 ELECTION OF CHAIRPERSON**

Councillor Gwilym O Jones was elected Chairperson for the Partnership and Regeneration Scrutiny Committee.

### **3 ELECTION OF VICE-CHAIRPERSON**

Councillor Robert LI Jones was elected Vice-Chairperson of the Partnership and Regeneration Scrutiny Committee.

**COUNCILLOR DYLAN REES  
AS CHAIR OF THE COUNTY COUNCIL**

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<b>ISLE OF ANGLESEY COUNTY COUNCIL Scrutiny Report Template</b>	
<b>Committee:</b>	Partnership and Regeneration Scrutiny Committee
<b>Date:</b>	19 <sup>th</sup> June 2018
<b>Subject:</b>	Communities First Annual Report
<b>Purpose of Report:</b>	To report on Communities First activities and performance during 2017/18 and outline plans for 2018/19
<b>Scrutiny Chair:</b>	Cllr. Gwilym O Jones
<b>Portfolio Holder(s):</b>	Cllr. Alun Mummery
<b>Head of Service:</b>	Ned Michael
<b>Report Author:</b>	Elliw Llyr
<b>Tel:</b>	01248 752137
<b>Email:</b>	ElliwLlyr@ynysmon.gov.uk
<b>Local Members:</b>	

<b>1 - Recommendation/s</b>
<p>1.1 That the members acknowledge the performance of Mon CF during 2017/8 in the delivery of the final year of Communities First.</p> <p>1.2 That the members decide whether Mon CF should continue to report to the Partnership and Regeneration Scrutiny Committee following the closure of the Communities First Programme by Welsh Government.</p>

<b>2 – Link to Council Plan / Other Corporate Priorities</b>
<p>2.1 Communities First supported the most deprived communities in our society. The work delivered by Mon CF under the Communities First Programme targeted those people who suffered multiple barriers to employment with a view to improving their situation. This directly supports Objective 1 of the Council Plan 2017-2022 which seeks to support residents to reach their full potential, improve the quality of their lives and their wellbeing. Mon CF delivers a range of training for those with poor skills to help improve their employability and works closely with local businesses to ensure that clients have the skills that employers are looking for.</p> <p>2.2 The Communities First Programme has also supported 3 workstreams within the Housing Service Business Plan:</p> <ul style="list-style-type: none"> <li>• Prepare for the implementation of Universal Credit Roll out in Dec 2018</li> <li>• Improve income collection levels Year on Year</li> </ul>

- Developing and implementing an action plan from the external homelessness review to ensure business improvement.

### **3 – Guiding Principles for Scrutiny Members**

#### **To assist Members when scrutinising the topic:-**

**3.1** Impact the matter has on individuals and communities [**focus on customer/citizen**]

**3.2** A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality [**focus on value**]

**3.3** A look at any risks [**focus on risk**]

**3.4** Scrutiny taking a performance monitoring or quality assurance role [**focus on performance & quality**]

**3.5** Looking at plans and proposals from a perspective of:

- Long term
- Prevention
- Integration
- Collaboration
- Involvement

[**focus on wellbeing**]

### **4 - Key Scrutiny Questions**

4.1 The Local Authority has been the Lead Delivery Body for the Communities First Programme and has been responsible for the achievement of targets which have to be reported to Welsh Government.

- How has Mon CF performed over the last financial year compared to the targets set?
- Do the programmes which are being delivered in the current year still align to the Local Authority's Corporate Plan?
- What is the risk to the Authority of continuing to work in partnership with Mon CF to deliver Communities for Work Plus, Communities for Work and the Legacy Funding?

### **5 – Background / Context**

#### **1. Background**

1.1 Communities First has been delivered by Mon CF Ltd since the programme was reorganised by Welsh Government in 2012. It was one of the main Tackling

Poverty Programmes funded by Welsh Government aimed at improving the prospects of people living in the most disadvantaged communities across Wales.

- 1.2 Communities First delivery has taken place within the most deprived wards in Anglesey namely: Morawelon, Holyhead Town, Maeshyfyd, Kingsland, Porthyfelin 1, London Road in Holyhead and Tudur Ward in Llangejni.
- 1.3 On the 14th February 2017, the Cabinet Secretary for Communities and Children announced that the Communities First Programme would be phased out by March 2018. The decision was made following a period of engagement with Communities First staff, community members and supporting partners and stakeholders across Wales.
- 1.4 2017/18 became a transition year prior to closing the Programme and the funding allocated to the delivery of Communities First in 2017/18 was cut to 70% of the previous years' level. £463,540 was awarded and as a result Mon CF Ltd had to make two members of staff redundant, whilst another 4 staff were moved to other projects.
- 1.5 As well as the Communities First Programme, Mon CF also delivered LIFT as one of nine pilot areas across Wales. LIFT was an employment support programme tackling workless households. LIFT in Anglesey has worked with 402 individuals and moved 144 back into employment over the life of the scheme. LIFT also came to an end on 31.3.2018.

## **2. 2017/18 Delivery**

- 2.1 Housing Services working in partnership with Mon CF were keen to retain as much Communities First service delivery during 2017/18 and the decision was taken not to withdraw services prior to March 2018. Across Wales many Communities First offices were closed and staff made redundant with only skeleton staff and limited services remaining.
- 2.2 In June 2017, the Authority submitted a plan to Welsh Government outlining the focus for service delivery and how Communities First would be phased out over the year with a view to closure on March 31st 2018.
- 2.3 The plan outlined 4 key areas for delivery:
  - Core Employment Support - supporting those people who were not eligible for LIFT or Communities for Work back into employment, training or education.
  - Self-Employment Support – supporting people to become better equipped to become self-employed.
  - Community Vocational Academy – providing employment related training, basic skills, qualifications and intensive mentoring support for those people who are furthest away from the labour market on their journey back into work.

- Financial Inclusion including Pantri Pobl – soft touch support to help those improve financial literacy including personal budgeting and Discretionary Assistance Fund applications. Supporting the joint working with CAB in the provision of the Food Bank, ‘Pantri Pobl’.

A breakdown of the targets for each work area and the actual numbers achieved can be seen in Appendix 1.

- 2.4. 2017-18 was a critical year for Mon CF as both they and the Authority needed to ensure that they were sustainable as an organization going forward without Communities First funding. As a third sector organization the only way of ensuring this was to seek alternative funding streams.
- 2.5 In May 2017 the Local Authority was invited to submit an application to Welsh Government for £125,015 for Communities First Legacy Funding. This was to preserve the most effective elements of the former Communities First Programme.
- 2.6 There was also an invitation to submit a bid for £215K for a new Employability Grant, which is now known as Communities for Work Plus, to sit alongside the ESF funded Communities for Work Programme. Communities for Work Plus is based on the LIFT model and in Anglesey staff transferred from the LIFT Programme to Communities for Work Plus on 1st April 2018. The former geographical constraints of delivery were removed and Communities for Work Plus is now being delivered across Anglesey.
- 2.7 An approach was made to Magnox to support the costs of the Vocational Academy over a 3-year period to a value of £300K. This bid was recently approved.
- 2.8 Mon CF have also been successful in tendering to become a provider against various Training Frameworks including TRAC, OPUS, ACT and ADTRAC which means that they provide a range of training courses as a commercial provider.
- 2.9 There is an ongoing relationship with the People’s Health Trust who have chosen Mon CF as a provider of their Local Conversations Project in Holyhead. This funding looks set to continue for several years to come, at a value of £100K per annum.
- 2.10 A number of capital bids were submitted to secure funding to purchase, refurbish and extend the current offices in Market Street. All of the bids were successful and the offices were purchased at the end of March 2018 and are currently being extended to increase the office space and allow for more partnership working.
- 2.11. Housing Service is continuing to support a contribution of £15K towards the provision of financial inclusion as it is closely aligned with their Service Plan.

2.12 As it currently stands the revenue projection for Mon CF for 2018/19 is forecast at £1.1M, which is a similar level to that of previous years.

### **3. Future Developments**

3.1 As Mon CF can now work to support residents into employment from across Anglesey there are plans to open an office base in Menai Bridge. They already have a presence in Holyhead, Llangefni and Amlwch.

3.2 Mon CF has been working with the Wales European Funding Office to provide a 'In Work Support Programme' targeting people who are in employment but are underemployed for example those who are in part time work or those seeking to improve their employment. This programme will start later this year and continue until 2022.

3.3 The Vocational Academy will be moving from its' current location in Penrhos Business Park to Holyhead town centre, to a building that has been recently purchased by Mon CF and is currently undergoing refurbishment.

## **6 – Equality Impact Assessment [including impacts on the Welsh Language]**

## **7 – Financial Implications**

7.1 The budget that was allocated to Communities First, LIFT and the Communities for Work Programme has been fully spent with no underspend being declared to Welsh Government.

7.2 Alternative external funding sources have been secured to allow service delivery to continue across the Island in 2018/19.

7.3 The Council will continue to monitor expenditure through the Legacy, Communities for Work and Communities for Work Plus Programmes in 2018/19 to ensure that services are delivered to budget.

7.4 Mon CF's budget forecast for 2018/19 is £1.1M of which Welsh Government funding via the Local Authority will total £453K.

7.5 Housing Service has agreed an allocation of £15K from its' budget to support the delivery of financial inclusion services.

**8 – Appendices:**

Appendix 1 - List of targets and results for 2017/18 service delivery.

<b>Indicator</b>	<b>Target</b>	<b>Result</b>
<b>Transition Funding</b>		
Number of individuals engaged in activities	250	259
Number of people completing work experience placements	30	17
Number of people entering employment	40	88
Number of people entering self employment	5	6
Number of people with improved basic and financial skills	30	73
<b>LIFT Funding – no annual targets set for LIFT</b>		
Number of people undertaking basic skills training	N/A	26
Number of people undertaking vocational training	N/A	44
Number of people completing work placements	N/A	17
Number of people completing preparation for full-time employment	N/A	10
Number of people into employment	N/A	24
<b>Communities for Work</b>		
Number of people engaged with the project	132	87
Number of people into employment	24	30

**9 - Background papers (please contact the author of the Report for any further information):**

Welsh Government Transition Detailed Plan

Welsh Government Communities Transition and Strategy Guidance

Annual Monitoring Report



<b>ISLE OF ANGLESEY COUNTY COUNCIL Scrutiny Report Template</b>	
<b>Committee:</b>	Partnership and Regeneration Scrutiny Committee
<b>Date:</b>	19 <sup>th</sup> June 2018
<b>Subject:</b>	Regeneration Plans for Amlwch and Beaumaris
<b>Purpose of Report:</b>	To report on the progress of preparing regeneration plans for Amlwch and whether there are plans under consideration for Beaumaris
<b>Scrutiny Chair:</b>	Cllr Gwilym Jones
<b>Portfolio Holder(s):</b>	Cllr Carwyn Jones (Major Projects and Economic Development)
<b>Head of Service:</b>	Dylan J. Williams
<b>Report Author:</b>	Dewi G. Lloyd, Regeneration Manager
<b>Tel:</b>	01248 752483
<b>Email:</b>	dllpl@ynysmon.gov.uk
<b>Local Members:</b>	Cllr Lewis Davies, Cllr Alun Roberts, Cllr Carwyn Jones, Cllr Richard Griffiths, Cllr Richard Owain Jones, Cllr Aled M Jones

<b>1 - Recommendation/s</b>
To scrutinise the proposal to prepare a regeneration plan for the Amlwch area, and note the existence of several plans and issues under consideration for Amlwch and Beaumaris

<b>2 – Link to Council Plan / Other Corporate Priorities</b>
<p>Relevant Council Plan 2017-2022 aim and objectives :- Working towards an Anglesey that is healthy, thriving and prosperous</p> <p>Objective 1 : Ensure that the people of Anglesey can thrive and realise their long-term potential</p> <p>Objective 3 : Work in partnership with our communities to ensure that they can cope effectively with change and developments whilst protecting our natural environment Alignment with the Wellbeing of Future Generations Act</p>

<b>3 – Guiding Principles for Scrutiny Members</b>
<p><b>To assist Members when scrutinising the topic:-</b></p> <p><b>3.1 Impact the matter has on individuals and communities [focus on customer/citizen]</b></p>

**3.2** A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality **[focus on value]**

**3.3** A look at any risks **[focus on risk]**

**3.4** Scrutiny taking a performance monitoring or quality assurance role **[focus on performance & quality]**

**3.5** Looking at plans and proposals from a perspective of:

- Long term
- Prevention
- Integration
- Collaboration
- Involvement

**[focus on wellbeing]**

#### **4 - Key Scrutiny Questions**

1. What progress has been made in realising the stated Council objective of developing a holistic town / community plan for Amlwch?
2. Are there investment plans for Beaumaris?
3. Consultation on the Amlwch Area Regeneration Plan is to take place over summer 2018. When will the plan be finalised and what is the envisaged period for its implementation?
4. From 2019 onwards, what is the outlook for funding arrangements for regeneration of smaller towns on Anglesey?

#### **5 – Background / Context**

##### **5.1 BACKGROUND**

- 5.1.1 This report was requested by the Corporate Scrutiny Committee following consideration of the County Council's 2016/17 Annual Performance Report.
- 5.1.2 The Committee noted that one of the Council's stated aspirations was to "drive community regeneration through developing holistic town and community plans for the Island's main settlements prioritising Holyhead, Llangefni and Amlwch", and that the performance report listed several achievements in Holyhead and Llangefni, but correctly noticed that none were listed for Amlwch.
- 5.1.3 The Committee also noted that there was no reference to community regeneration plans for Beaumaris, which is the primary town in the south-east corner of the Island.
- 5.1.4 The Committee therefore resolved that the Head of Service for Regulation and Economic Development be invited to report to the committee on the progress of regeneration plans for Amlwch as a named priority settlement, and whether there are plans in the offing for Beaumaris.

5.1.5 Due to the subject matter focus on regeneration, an officer recommendation has been agreed by the chairs of the two committees that the report should be made to the Partnerships and Regeneration Committee.

## 5.2 CONTEXT – ANGLESEY'S FIVE TOWNS

5.2.1 Anglesey's five recognised towns have different characteristics, and this has impacted on the level of public sector regeneration investment in each one. Key characteristics that can impact on such investments are shown below as relevant background information for the Committee.

Town	Population	No. of LSOA's	LSOA's in 20% most deprived in Wales	Population in income deprivation (built-up-area data)	Employment. Benefit Claimants	WG Targeted Area Designations	JLDP Designation
Holyhead	11,431	8	6	26%	380	Recently C1st & VVP TRIP priority TCL area EZ sites Major Port	Urban Service Centre Employment Centre Main Shopping Centre
Llangefni	5,116	3	1	18%	90	Recently C1st TCL area EZ sites	Urban Service Centre Employment Centre Main Shopping Centre
Amlwch	3,849	2	0	19%	85	Formerly C1st TCL area Nr. EZ site (Rhosgoch)	Urban Service Centre Employment Centre
Menai Bridge	3,376	2	0	8%	40		Local Service Centre
Beaumaris	1,804	1	0	Not classed as BUA	15		Local Service Centre

5.2.2 All five towns have benefitted from past capital regeneration investment such as that secured by the Council from the Welsh Development Agency and Welsh Government (WG) Môn a Menai programme. Examples of recent past capital investments in Amlwch and Beaumaris are shown in the appendix.

5.2.3 WG's main capital regeneration funding has been subject to greater levels of geographic targeting in recent years, with WG increasingly requiring a prioritisation of its reducing resources on a smaller number of more strategic settlements. Holyhead and Llangefni have recently attracted significant levels of capital investment and continue to do so through WG, European Union and Lottery funds, but it is proving more difficult for the Council to secure similar funding for projects in smaller / less deprived towns.

5.2.4 The Council's Executive Committee recently agreed that officers should lobby for regeneration funds to be made available for small towns and rural areas, and this will be linked to issues such as bank closures. EU rural funding programmes continue to provide scope for investment in smaller settlements, but these generally have more limited budgets e.g. Leader, Rural Community Development Fund (RCDF) and Tourism Amenity Infrastructure Scheme (TAIS).

### 5.3 AMLWCH REGENERATION ACTIVITY

5.3.1 Amlwch has seen significant public sector capital investment in the recent past, and details of these are shown in the appendix as background information. Much capital investment was linked to Amlwch Port and the Copper Kingdom initiative, and there was revenue spent on C1st and Parys Training. There has also been relatively recent public investment in social housing and in a new health centre.

5.3.2 The following table lists some key projects/ issues that are underway or under consideration for Amlwch :-

Project / Issue	Summary Description
Wylfa Newydd	Need to plan ahead for localised impacts and opportunities in Amlwch and other parts of North Anglesey
Rhosgoch Site	Vacant former tank farm sold by IACT to private developer, site is now designated as an Enterprise Zone and is in private ownership
Schools Programme	In context of listed secondary school in need of capital improvements with reduced pupil numbers
Extra Care Housing	Need identified for extra care housing provision in the area, linked to ageing population and care needs
Employment Support	The Job Centre and MonCF provide employment and training advice and support services in Amlwch
Leisure Centre	Running costs exceed income and building requires energy efficiency and other improvements
Empty Buildings	Several vacant buildings in the wider town centre,

	including former chapels and closed banks
Amlwch Harbour	Potential to use EU fisheries funds for fishing harbour facilities improvement
Copper Kingdom	Legacy of mining and chemical works has left contamination issues, tourism benefits have been less than anticipated
Former Octel Site	Vacant and derelict former chemical works, subject to natural gas related project proposal by the site owner
Industrial Plots & Units	Potential opportunities to provide serviced plots and units to rent are being explored by IACC

5.3.3 In terms of the 2016/17 financial year performance targets, some achievements were made in respect of Amlwch which could have been included in the annual performance report. These were the preparation of two successful regeneration funding bids for delivery in subsequent financial years. One involved securing NDA/ Magnox funds as described later, and the other involved WG town centre loan funds.

5.3.4 Following a bid submitted in September 2016, it was confirmed in January 2017 that the County Council had successfully secured £250,000 from the Welsh Government to fund repayable loans to support town centre property investments in Amlwch, Llangefni and Holyhead over a 15-year period (Town Centre Loans). Priority is given to supporting private investment to refurbish and bring use to empty premises, of which there are several in Amlwch.

#### **5.4 AMLWCH AREA REGENERATION PLAN**

5.4.1 The County Council has secured socio-economic funding from the Nuclear Decommissioning Authority (NDA) / Magnox to deliver a package several economic regeneration projects on Anglesey. One of these is the preparation of a planned response to the local impact of closing the current current power station.

5.4.2 The aim of the plan is provide a visually engaging document that identifies deliverable improvements for the Amlwch area based on engagement with local communities about their priorities. The plan will draw on existing baseline conditions to provide an agreed list of locally identified investment needs and priorities for the area.

5.4.3 The plan must accord with the Anglesey and Gwynedd Joint Local Development Plan (JLDP) (adopted in July 2017) and the revised Wylfa Newydd Supplementary Planning Guidance (SPG) which was recently adopted by the Full Council. These documents set out the planning framework for North Anglesey and the overall vision for dealing with the

impacts of Wylfa Newydd. More broadly, the plan will need to reflect the requirements under the Well Being of Future Generations Act.

5.4.4 It is proposed to consult on the regeneration plan with local members, community bodies, and then with the public over the summer of 2018 through various social media platforms, and a public engagement event in Amlwch.

5.4.5 The County Council and Medrwn Mon have recently held two workshops with town and community councils on Anglesey about integrated local public service delivery under the term 'Place Shaping' ('Cynllunio Lle'). It has been agreed that the Twrcelyn county electoral ward will be one of the first areas to be prioritised for this approach, and a meeting including local members and local community representatives is due to be held on 31<sup>st</sup> May. The preparation of a regeneration plan for the Amlwch area will need to align with this local public service delivery partnership working approach which is being rolled out across Anglesey, and discussions have been held with Medrwn Mon to arrange an integrated approach which will complement and create added value.

5.4.6 Similar regeneration plans for other areas of Anglesey could potentially follow, but this would be subject to adequate staff capacity and resources being available to do so.

## 5.5 BEAUMARIS REGENERATION ACTIVITY

5.5.1 Beaumaris is Anglesey's smallest town by population. The overall statistical position is not deprived / poor, but there are clearly pockets of low income in and near the town. The town saw some significant mainly grant funded investments in recent years, notably the pier improvement and flood defence / alleviation works. Examples of significant recent past capital investments are listed in the appendix.

5.5.2 The following table lists some key projects/ issues that are underway or under consideration for Beaumaris :-

Project / Issue	Summary Description
Cwlwn Seiriol	Menter Mon led Big Lottery funded project now underway to improve health and well-being in the Beaumaris catchment (£1.1m over 7 years)

World Heritage Site	Updated WHS Management Plan & Action Plan recently adopted for the castles of King Edward in Gwynedd which include Beaumaris Castle
Heritage Asset Transfers	Plan to transfer Gaol & Courthouse to town council management, and need for capital investment
Schools Programme	21st Century Schools programme proposals impacting on Beaumaris primary school which has reduced pupil numbers and needs significant capital improvements
Holiday / Second Homes	The significant demand for holiday / second homes in the area impacts on the local housing market
Extra Care Housing	Need identified for extra care housing provision in the area, linked to ageing population and care needs
A545 Coast Road	Recurring landslips impacting on main road to Beaumaris, creating need for road improvements
Flooding Issues	Some flooding issues continue, with proposed £1.6m Ph2 scheme, subject to WG grant approval
Traffic/ Parking	Issues linked to narrow streets
Derelict sites	Former social club building & former Lairds industrial complex in Llanfaes are vacant / derelict eyesore sites

5.5.3 Service Staff capacity and resources are currently not available to develop a place plan for the area in the near future, but this will be reviewed in the light of lessons from the Amlwch area plan. Not depending on this, potential opportunities to progress individual projects and plans that will benefit the area are being explored, in conjunction with other relevant Council services and external organisations.

## 5.6 Conclusions

5.6.1 This report shows that the process of preparing a regeneration plan for the Amlwch area is very much underway, with funds having been applied for and secured, and stakeholder engagement planned.

5.6.2 The report also shows that there are a significant number of projects and issues under consideration in Beaumaris.

**6 – Equality Impact Assessment** [including impacts on the Welsh Language]

The proposed Amlwch area regeneration plan will include an equality impact assessment.

**7 – Financial Implications**

Staff capacity and technical support funding (thanks to NDA/Magnox) is in place to prepare the proposed regeneration plan for the Amlwch/ North Anglesey area. Sufficient capacity / resources are not currently in place to prepare similar plans for other areas of Anglesey.

**8 – Appendix:****Examples of Significant Recent Past Public Capital Investments in Amlwch**

- Amlwch Port Copper Bins & Sail Loft : £1.6m
- Amlwch Port Square & Harbourside : £800k
- Amlwch Port Slipways & Harbour Walls : £320k
- RDP Copper Kingdom Project : £200k
- RDP Lon Las Copr Cycle Route : £132k
- Library Improvement : £80k
- Town Centre Paving : £70k
- New Area Health Centre built by Health Board
- Housing improvement grants & loans : £185k
- New-build Social Housing : 18 units built
- Council housing planned maintenance : 195 units rewired, 175 kitchens improved, 170 bathrooms improved, 144 gas boilers upgraded

**Examples of Significant Recent Past Public Capital Investments in Beaumaris**

- Beaumaris Pier Improvement : £1.9m
- Beaumaris flood defence works Ph1 : £1.77m
- Land stabilization nr. Cemetery : £180k
- A545 road technical studies : £50k
- Sea wall improvements : £10k
- Housing improvement grants & loans : £65k
- Thomas Close play area scheme
- Business grants to several private sector projects
- Council housing planned maintenance : 58 units rewired, 112 kitchens improved, 107 bathrooms improved, 45 gas boilers installed

NB - Spend figures shown are approximate



**9 - Background papers (please contact the author of the Report for any further information):**

<https://statswales.gov.wales/Catalogue/Community-Safety-and-Social-Inclusion/Welsh-Index-of-Multiple-Deprivation/WIMD-2014/wimd2014>

<https://statswales.gov.wales/Catalogue/Community-Safety-and-Social-Inclusion/Welsh-Index-of-Multiple-Deprivation/WIMD-Indicator-Analysis/wimd-indicator-built-up-area>

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<b>ISLE OF ANGLESEY COUNTY COUNCIL Scrutiny Report Template</b>	
<b>Committee:</b>	Partnership and Regeneration Scrutiny Committee
<b>Date:</b>	19 June 2018
<b>Subject:</b>	Scrutiny of Partnerships
<b>Purpose of Report:</b>	<ol style="list-style-type: none"> <li>1. Submit an overview of work undertaken by the Committee between May, 2017 and May, 2018</li> <li>2. Consider the Committee's forward work programme for 2018/19</li> </ol>
<b>Scrutiny Chair:</b>	Councillor Gwilym Jones
<b>Portfolio Holder(s):</b>	Councillor Dafydd Rhys Thomas, Portfolio Member for Corporate Services
<b>Head of Service:</b>	Annwen Morgan, Assistant Chief Executive (Partnerships, Community and Service Improvement)
<b>Report Author:</b>	Anwen Davies / Geraint Wyn Roberts
<b>Tel:</b>	01248 752039
<b>Email:</b>	geraintroberts@ynysmon.gov.uk
<b>Local Members:</b>	Not applicable

<b>1 - Recommendation/s</b>
<p><b>The Committee is requested to note and support the:</b></p> <p><b>R1</b> Scrutiny of key partnerships undertaken during 2017/18</p> <p><b>R2</b> Characteristics of effective partnership scrutiny (discussed in paragraph 5.6 of the report) as a foundation to further develop our local scrutiny arrangements</p> <p><b>R3</b> Key partnerships identified (in paragraph 5.9 of the report) to be prioritised in the forward work plan of the Committee, over a 2-3 year period</p> <p><b>R4</b> Proposed next steps as detailed in paragraph 5.9 of the report.</p>

<b>2 – Link to Council Plan / Other Corporate Priorities</b>
<p>This work-stream will make a significant contribution to one of the key themes running through the Council Plan 2017/2022 namely - the Council's ambition to work with the people of Anglesey, our communities and partners to ensure high quality services that will improve the quality of life for everyone on the Island.</p>

<b>3 – Guiding Principles for Scrutiny Members</b>
<p><b>To assist Members when scrutinising the topic:-</b></p> <p><b>3.1</b> Impact the matter has on individuals and communities [<b>focus on customer/citizen</b>]</p>

**3.2** A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality [**focus on value**]

**3.3** A look at any risks [**focus on risk**]

**3.4** Scrutiny taking a performance monitoring or quality assurance role [**focus on performance & quality**]

**3.5** Looking at plans and proposals from a perspective of:

- Long term
- Prevention
- Integration
- Collaboration
- Involvement

[**focus on wellbeing**]

#### **4 - Key Scrutiny Questions**

1. Does the table included in the report (paragraph 5.9) identify a fair balance of partnerships?
2. Are you satisfied that the report provides a robust way forward to scrutinise partnerships and shape the forward work programme of the Committee?
3. Does the Committee have any views on the prioritisation of the partnerships to be scrutinised?
4. Do Members have any other general views in moving forward with our scrutiny work of partnerships during 2018/19 and beyond?

#### **5 – Background / Context**

##### **BACKGROUND**

5.1 Working in partnership has become an important part of the Authority's working practices, providing additional resilience to the Authority's service delivery capacity. Whilst partnership working can bring significant benefits, such as responding to complex challenges, providing flexibility and additional resources to service delivery, it is not always easy and can carry significant risks not least to sustainability and cost effectiveness. A number of reports over the past few years<sup>1</sup> have drawn attention to the need for improvement and strengthened scrutiny of partnership arrangements in public services.

5.2 **Wellbeing of Future Generations (Wales) Act 2015:** the need to further strengthen scrutiny of partnerships is reinforced in the Wellbeing of Future Generations (Wales) Act 2015 (the Act). The Act puts long-term sustainability at the forefront of how public services are designed and delivered, and places emphasis on public bodies working in partnership to ensure better outcomes now and in the future. Our local arrangements should also develop in a way that shows commitment to the Sustainable Development Principle of the Wellbeing Act. This means:

<sup>1</sup> Commission on Public Service Governance and Delivery (Welsh Government January, 2014), Guidance for Local Authority Scrutiny Committees on the scrutiny of Public Services Boards (August, 2017) & Strengthening Local Government: Delivering for People (March, 2018)

*Acting in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs*

Robust monitoring and scrutiny arrangements of our partnership working should therefore add value to our partnership working locally.

## CONTEXT

5.3 The Isle of Anglesey County Council has extensive experience of working in partnership, be it on a local, regional or national level<sup>2</sup>. With increasing pressure on public finances, the Council has clear guidelines in place for determining when to establish partnerships, which service(s) and the outcomes expected of them and for the sound management of the relationship in order to:

- Enable us to deliver on our Council Plan and strategic priorities. Also, to improve the experience and outcomes for individuals who use our services
- Evidence value for money or cost efficiency in our future investments and ensure clear and measurable outcomes
- Respond to partnership risks and ensure that areas for development are addressed
- Have clarity around accountability and monitoring arrangements
- Identify any scope to rationalise partnerships and ensure a clear procedure for bringing any arrangements to an end.

This area of work focuses on partnerships where the Council chooses to work with other organisations in the private, public or voluntary sector. It does not address the links made through the procurement process<sup>3</sup>.

5.4 On 14<sup>th</sup> March 2016, the Executive approved a Corporate Partnerships Policy document as a foundation for our partnership working and also as a framework to guide partnership monitoring arrangements. In the policy a partnership is defined as:

*“A joint working arrangement where the partners are otherwise independent bodies, agree to co-operate to achieve a common goal of community cohesion and to achieve it, create an organisational structure or process and agreed programme.”*

## SCRUTINY OF PARTNERSHIPS

5.5 It is proposed that a key objective of partnership scrutiny should focus on providing constructive challenge and an opportunity for learning and self-reflection rather than purely holding to account<sup>4</sup>.

<sup>2</sup> Annual Improvement Report 2014/15 (incorporating the Corporate Assessment Report 2015), Wales Audit Office December, 2015

<sup>3</sup> Circumstances in which the Council would provide an opportunity to a range of organisations or individuals to provide their services for a specific purpose through a competitive process with the Council selecting one provider and confirming the arrangements by agreement

<sup>4</sup> Guidance for Local Authority Scrutiny Committees on the scrutiny of Public Services Boards (Welsh Government August, 2017)

**5.6 Characteristics of effective partnership scrutiny:** national research<sup>5</sup> has identified that partnership scrutiny arrangements are effective when the following characteristics are in place:

- Scrutiny is a “critical friend” for promoting joint working
- Performance monitoring by Members is done as part of their community leadership role (from the citizen’s perspective)
- A means to assess the complexities of partnership working
- Focus on improving partnership arrangements and ensuring the right outcomes for citizens
- Holding Members who sit on key partnerships to account.

## POSTION STATEMENT

**5.7 Corporate Partnerships Register:** the Council maintains a Register of all key partnerships which is reviewed on a regular basis.

**5.8** The remit of this Committee extends to local and regional partnership arrangements. Details of Partnerships scrutinised by this Committee during 2017/18 are summarised in **APPENDIX 1**.

**5.9 2018/19 Forward Work Programme:** the task of scrutinising partnerships needs to be done in a managed way focusing on the key strategic partnerships which enable the Council to deliver on its objectives and priorities. In order to add value, our arrangements for scrutiny of partnerships will need to be timely and proportionate. It is therefore proposed that the forward work programme of this Committee prioritises an appropriate balance of strategic and key operational partnerships to include the following:

Name of Partnership	Lead Officer	Scrutiny Focus	Timescale	General comments
<b>Key Strategic Partnerships</b>				
Public Services Board (PSB)	Chief Executive	<ul style="list-style-type: none"> <li>• Governance arrangements</li> <li>• Wellbeing assessment &amp; plan</li> <li>• Progress on implementation plans</li> </ul>	Initial scrutiny of PSB governance & delivery structure – 13 November, 2018	National expectation set out in Welsh Government guidance <sup>6</sup>
			Scrutiny of progress on delivery of Wellbeing Plan – 8 March, 2019	
			Scrutiny of PSB Annual Report – June, 2019	
Community Safety Partnership (CSP)	Assistant Chief Executive (Partnership, Community &	To scrutinise the partnership work rather than the work of individual bodies	24 September, 2018	Ensure the Partnership delivers its obligations under Sections 19 & 20,

<sup>5</sup> Commission on Public Service Governance and Delivery (Welsh Government January, 2014)

<sup>6</sup> Guidance for Local Authority Scrutiny Committees on the scrutiny of Public Services Boards (August, 2017)

		Service Improvement)	through the CSP Annual Report, by: <ul style="list-style-type: none"> <li>• Scrutinising achievements of previous year</li> <li>• Challenge future priorities</li> </ul>		Criminal Justice and Police Act 2006
North Wales Safeguarding Board	Assistant Chief Executive (Governance & Business Process Transformation)		Scrutinise governance arrangements, delivery and performance of regional arrangements	TBC	Social Services & Wellbeing Act 2014
GwE School Improvement Service	Head of Learning		Scrutinise the consortium's Annual Report in order to : <ul style="list-style-type: none"> <li>• Support GwE to develop business plans &amp; ensure plans take account of the needs of local schools</li> <li>• Improve scrutiny of performance management arrangements</li> <li>• Ensure a range of strategies in place to support schools to improve.</li> </ul>	Autumn or 5/2/19	National expectation that local authorities scrutinise regional education consortia
North Wales Partnership Board (Health & Social Services)	Assistant Chief Executive (Governance & Business Process Transformation)		Annual Report of the Regional Partnership Board: <ul style="list-style-type: none"> <li>• Scrutinise achievements of previous year</li> <li>• Challenge priorities for the year to come</li> </ul>	24 September, 2018	Part 9, Social Services & Wellbeing Act 2014
Additional Learning Needs and Inclusion Partnership	Head of Learning		Progress report to scrutinise: <ul style="list-style-type: none"> <li>• delivery and performance</li> <li>• priorities for next period</li> </ul>	13 November, 2018 (6 monthly)	Service delivery partnership with Gwynedd Council
Locality partnership working - BCUHB	Assistant Chief Executive (Governance & Business Process Transformation)		Scrutinise local partnership working with Health Board	TBC	Statutory member of the PSB (Wellbeing of Future Generations Act 2015)
North Wales Fire & Rescue Service	Assistant Chief Executive		Scrutinise local partnership working	TBC	Statutory member of the PSB (Wellbeing of

	(Partnership, Community & Service Improvement)	with the Fire & Rescue Service		Future Generations Act 2015)
Natural Resources Wales	Head of Highways, Waste & Property	Scrutinise local partnership working with Natural Resources Wales	TBC	Statutory member of the PSB (Wellbeing of Future Generations Act 2015)
North Wales Police and Crime Commissioner / North Wales Police	Assistant Chief Executive (Partnership, Community & Service Improvement)	Scrutinise local partnership working with North Wales Police	TBC	Police and Crime Commissioner monitors how the the Police and others implement the "Police and Crime Plan 2017-2021" (North Wales)
North Wales Growth Deal	Head of Regulatory and Economic Development	Ensure that the Board is undertaking its role of creating employment opportunities and improving transport links and digital connectivity in North Wales and Isle of Anglesey	TBC	North Wales Councils have formed the North Wales Growth Board to finalise the Growth Deal and manage its delivery once agreed with the two UK and Welsh Governments. The new body is a Local Authority Joint Committee with representatives of key partners.
<b>Other Partnerships</b>				
Communities First	Head of Housing	Scrutinise Annual Report to ensure robust governance arrangements and delivery of projects and programmes by Môn Communities Forward Ltd	19 June, 2018	Môn Communities Forward Ltd is delivering legacy Communities First programmes on behalf of the Council
North Wales Regional Emergency Planning	Head of Democratic Services	Resilience of the regional service to assist the Council in dealing with emergencies as a result of severe weather, transport or industrial accident, water pollution or terrorism	24 September ,2018	Civil Contingencies Act 2004
North Wales Economic Ambition Board	Head of Regulatory and Economic Development	Ensure that the Board is undertaking its role as the Learning and Skills Partnership for North Wales. It is anticipated that the	TBC	National expectation that authorities scrutinise regional partnerships



			Board will have a representative on the Joint Committee implementing the North Wales Growth Bid.		
Medrwn Môn	Assistant Chief Executive (Partnership, Community & Service Improvement)		Annual Report of the organisation to: <ul style="list-style-type: none"> <li>scrutinise achievements of previous year</li> <li>challenge priorities for the year to come</li> </ul>	TBC	
Menter Môn	Assistant Chief Executive (Partnership, Community & Service Improvement)		Annual Report of the organisation to: <ul style="list-style-type: none"> <li>scrutinise achievements of previous year</li> <li>challenge priorities for the year to come</li> </ul>	TBC	
Cynnal	Head of Learning		Scrutinise performance and value for money	TBC	
Canolfan Gerdd William Mathias	Head of Learning		Scrutinise performance and value for money	In due course	

### Next Steps:

It will be necessary to put a framework in place to support the implementation of this revised programme for scrutiny of partnerships, to include:

- A high level action plan to enable the Partnership and Regeneration Scrutiny Committee to prioritise its forward work programme for 2018/19 and beyond
- Member development session on effective partnership scrutiny
- Develop a checklist of key questions for scrutiny Members when scrutinising partnership working
- Periodic updates to Elected Members on partnership scrutiny through monthly Member Briefing Sessions
- Holding Members who sit on key partnerships to account.

### 6 – Equality Impact Assessment [including impacts on the Welsh Language]

-

### 7 – Financial Implications

-

### 8 – Appendices:

1. Schedule of Key Strategic Partnerships monitored during 2017/2018.

**9 - Background papers (please contact the author of the Report for any further information):**

-

## **APPENDIX 1**

### **(Schedule of key Strategic Partnerships monitored during 2017/2018)**

#### **Communities First Annual Report (27/6/17)**

The Communities First Programme has Prosperous Communities, Learning Communities and Healthy Communities as its three key themes. The main focus of the delivery in Anglesey was under the Prosperous and Learning themes with a range of activities concentrating on improving skills and moving those furthest away from the labour market back into work.

In February 2017, the Cabinet Secretary for Communities and Children announced that the Communities First Programme would be phased out by March 2018. Welsh Government will be introducing a Legacy Fund from April 2018 to enable some of the Communities First's most effective projects to continue. The Council, as the Lead Delivery Board (LDB), has a close association with the Communities First Programme and regular monitoring will need to be undertaken to assure support to Communities First and that the programme continues to deliver its vision for the future.

The Committee had the opportunity to question representatives from Mon Communities First Ltd on their current and future plans.

#### **Vibrant and Viable Places Programme (27/6/17)**

The Vibrant and Viable Places (VVP) programme is a Welsh Government's urban regeneration framework, which formed the basis for allocating £100m of capital funds in the period April 2014 – March 2017. All local authorities in Wales were invited to submit outline proposals for the VVP grant and Holyhead was successful with a grant allocation of £7.49m in capital funding over three years.

The programme is based on taking needs and opportunity under three themes that reflected Welsh Government policy priorities i.e., Homes, Place and People. Welsh Government has indicated informally that a new urban regeneration programme is likely to take place.

The Committee had an opportunity to question allocation of funding, criteria requirements and whether other towns on Anglesey could benefit from any future urban regeneration programme.

#### **Annual Report of the Community Safety Partnership (9/10/17)**

The Community Safety Partnership is required to present an overview of its activities to this Committee annually. This ensures that the Partnership delivers its obligations in accordance with Sections 19 and 20 of the Criminal Justice and Police Act 2006. There is a statutory duty on Local Authorities in accordance with the Crime and Disorder Act 1998, and subsequent amendments because of the Police and Criminal Justice Act 2002 and 2006, to work in partnership with the Police, Health Service, Probation Service and the Fire and Rescue Service, to address the local community safety agenda. The Partnership has a duty to deal with :

- Crime and Disorder
- Substance Misuse
- Reducing reoffending
- Delivering a strategic assessment to identify priorities (work that is now undertaken on a regional basis)
- Putting plans in place to deal with these priorities (a plan now exists on a regional and local basis)

The Committee had the opportunity to scrutinise the data and information presented together with the priorities and future direction of the Community Safety Partnership.

#### **Public Services Board (9/10/17, 4/11/17 and 8/3/18)**

The Anglesey Public Services Board was established in accordance with the requirements of the Wellbeing of Future Generation (Wales) Act 2015. It was agreed to collaborate with the Gwynedd Public Services Board. The main focus of the work of the Anglesey and Gwynedd Public Service Board between April 2017 and May 2018 was to produce an Assessment of Well-being for both counties and to the production of a Well-being Plan that needed to be published by the Public Services Board in May 2018.

The Public Services Board submitted reports to the Committee on 9 /10/17 and 14/11/17. On 8<sup>th</sup> March 2018 the Committee had an opportunity to scrutinise the draft Gwynedd and Anglesey Well-being Plan. Following robust questioning by Members the Committee resolved to approve the draft Plan and authorise the Chair of the Committee to submit its formal response to the PSB on the draft plan.

#### **GwE (6/2/18)**

GwE is the school effectiveness and improvement service for North Wales. It is one of four regional education consortia which aims to add value to what local authorities can achieve in respect of school improvement, allowing them to share good practice, knowledge and skills, magnify local strengths and build capacity. The regional consortia are a vital and key element of the national implementation plan for education.

The GwE Managing Director gave a detailed report on the Business Plan Priorities for 2017/18, together with an overview on educational standards across North Wales (2015/16). He said that GwE is providing a range of professional learning programmes for practitioners ranging from Higher Level Teaching Assistants to experienced Head Teachers.

The Committee had an opportunity to questions GwE's Managing Director and advisors on School performance on the Island and challenges facing the Island's schools.

**Additional Learning Needs Partnership – Môn and Gwynedd (10/4/18)**

In September 2017, the Isle of Anglesey County Council and Gwynedd Council and established an Additional Learning Needs and Inclusion Service for both Council's. The Joint service created an integrated team of specialists to support children and young people with additional learning and inclusion across both authorities.

A report was submitted by the Head of Service (Learning) and officers from the Additional Learning Needs and Inclusion Service to the Committee on the 10 April 2018, in order to provide an update to Members on current position and performance of the joint service. A progress report will be submitted to the Partnership and Regeneration Scrutiny Committee every six months so that progress on the joint service can be monitored.

**ISLE OF ANGLESEY COUNTY COUNCIL**  
**Scrutiny Report Template**

<b>Committee:</b>	Partnership and Regeneration Scrutiny Committee
<b>Date:</b>	19 June 2018
<b>Subject:</b>	Progress Report by the Scrutiny Panel: School Progress Review
<b>Purpose of Report:</b>	To report on the Panel's work from 6/2/18 to 11/6/18
<b>Scrutiny Chair:</b>	Councillor Gwilym Jones
<b>Portfolio Holder(s):</b>	Councillor R Meirion Jones
<b>Head of Service:</b>	Arwyn Williams
<b>Report Author:</b>	Gwyneth Mon Hughes and Geraint W Roberts
<b>Tel:</b>	01248 752908
<b>Email:</b>	<a href="mailto:GwynethHughes@ynysmon.gov.uk">GwynethHughes@ynysmon.gov.uk</a>
<b>Local Members:</b>	Not Ward Specific

**1 - Recommendation/s**

The Partnership and Regeneration Scrutiny Committee is requested to :

- Note the work undertaken by the Scrutiny Panel;
- Approve the amended Panel's Terms of Reference as shown in Appendix 1 (the amendments highlighted in red);
- Approve that the key messages in this report be brought to the attention of the Portfolio Holder (Education, Libraries, Culture and Youth) and Head of Service-Learning.

**2 – Link to Council Plan / Other Corporate Priorities**

The County Council Plan 2017-2022 has the ambition to work with the people of Anglesey, their communities and partnerships to ensure we deliver best available services that will improve quality of life for everyone across the Island. One of three aims is the plan to 'Create conditions that will enable everyone to reach their potential' The work of the Scrutiny Panel -School Progress Review (the Panel) is one way to promote schools to reach that ambition and objective.

**3 – Guiding Principles for Scrutiny Members**

**To assist Members when scrutinising the topic:-**

**3.1** Impact the matter has on individuals and communities **[focus on customer/citizen]**

**3.2** A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality **[focus on value]**

**3.3** A look at any risks **[focus on risk]**

**3.4** Scrutiny taking a performance monitoring or quality assurance role **[focus on performance & quality]**

### 3.5 Looking at plans and proposals from a perspective of:

- Long term
- Prevention
- Integration
- Collaboration
- Involvement

**[focus on wellbeing]**

## 4 - Key Scrutiny Questions

- Is the Committee satisfied with the work undertaken by the Panel?
- Are there any suggestions to strengthen the work of the Panel?
- Are there areas that need to be scrutinised by the Panel?

## 5 – Background / Context

5.1 Members will be aware that 3 Scrutiny Panels have been established, namely :

- **Scrutiny Panel: Finance** (reports to the Corporate Scrutiny Committee).
- **Scrutiny Panel: Children's Services** (reports to the Corporate Scrutiny Committee).
- **Scrutiny Panel: Schools Progress Review** (reports to the Partnership and Regeneration Scrutiny Committee, please note the Panel consists of 4 Members of the Partnership and Regeneration Scrutiny Committee and 4 Members of the Corporate Scrutiny Committee).

5.2 This report summaries the work of the Scrutiny Panel-School Progress Review (the Panel), from 6 February 2018 to 11 June 2018.

5.3 The Education and Leisure Scrutiny Committee established the Panel on the 21 November 2012. It arose from recommendations made by Estyn on the quality of education services for children and young people on Anglesey. The Senior School Standards and Inclusion Manager provides guidance to the Panel about schools that may be appropriate to invite to appear before it. The criterion used to select schools are based on the national school categorisation framework, school performance and Estyn reports and the aim is to have a good mix of small, medium, large and primary/secondary schools

5.4 The Panel can invite schools to reappear before them if there are matters that need to be re-visited later.

5.5 Since the last Progress Report, submitted to the Committee on the 6 February 2018, the Panel has met on 5 occasions:-

- 9 February 2018
- 16 March 2018
- 20 April 2018
- 22 May 2018
- 8 June 2018

5.6 The Panel has focused on the following matters since 6<sup>th</sup> February 2018 :

- Consideration four primary schools performance and one secondary school (various dates).
- Before every meeting, the panel are given school's performance data and a written summery report from the Senior Standards and Inclusion Officer with suggested relevant questions. The panel also makes good use of information received by GwE's Officer who

is available in each meeting to discuss the support given to the schools to address underperformance. The intelligence gathered before the meeting supports the panel to focus on specific areas of inquiries that needs to improve by the school.

- On 9<sup>th</sup> February, the Panel received essential updates regarding WG policy on development of Welsh throughout the Education system. The Panel received an overview of the challenges facing certain schools, together with summary of steps taken to meet the department Welsh in Education Action Plan 2017-2021. The Panel was given an overview of support work carried out in schools that face the most challenges and with this knowledge in mind, the panel was better able to challenge certain schools on their ability to improve. Panel Members also attended an Estyn led training session, on raising awareness about Estyn's expectations and requirement in relation to the Welsh Language. As part of its ongoing work the Panel is committed to ensure that all schools on Anglesey follow the Welsh Government's Welsh First Language Curriculum.
- On 20<sup>th</sup> April, the Panel considered challenges and lessons to be learnt in opening new schools. The Panel was greatly reassured that the two newly opened schools, although faced many oppositions and negativity during the early consultation stages, were now popular fully subscribed and the pride of the local community.
- On 8<sup>th</sup> June, the Panel reviewed improvements of a school that was first seen in October 2017. The Panel was reassured that the school was on track to make good progress against the six recommendations identified by Estyn Summer 2017. An honest account by the Head Teacher of the improvements journey so far reflected evidence given by GwE 's officer.
- The Panel has identified key messages to submit to the Partnership and Regeneration Scrutiny Committee on 19 June 2018.

5.7 The Panel concluded that the following key messages needed to be reported on the 19/6/18 to the Partnership and Regeneration Scrutiny Committee:

### **KEY MESSAGES:**

- **Learning Services Delivery / Improvement Plan**

- The Panel considers it appropriate that it monitors the Learning Services Delivery / Improvement Plan. In order to emphasise this aspect of the Panel's work, it considers that its Terms of Reference will need to be strengthened. The strengthened Terms of Reference is attached as **APPENDIX 1**, with the addition of new paragraph 2.2 highlighted in red. It is the intention of the Panel to monitor implementation of the Delivery / Improvement Plan at future meetings.

- **School Transformation**

- Good practice was evident and used by both Head Teachers in ensuring consistency through agreed curriculum planning and agreed expectations in standards were discussed with all relevant stakeholders in the months before moving to the new build.
- School to school work were strengthened in the months leading up to new schools opening so that the Head Teachers and teachers had good current knowledge of pupils' attainments and needs.
- Head teachers of new schools in recruiting staff face specific challenges. Complicated employment law and procedures can restrict the available pool of potential recruits.
- It is important that relevant advice and training are provided to Head teachers and Governors regarding essential policies and processes to be followed such as the capability process should the need arise . The Council needs to continue to work with Human Resources and GwE to provide support to new schools in this area so that high standards of delivery are consistent in all classes.

- When opening a new school strengthen further communication between the appointed Head teacher and Council in order that mitigation action can be undertaken in a timely manner, to deal with such matters as staffing arrangements. Future school budget (the actual cost of running a new school can be higher than originally anticipated) and any unforeseen construction difficulties could delay opening of a new school.
- As far as practical the Council should avoid school transformation being caught up in a circle of stop and start, this causes uncertainty for schools, parents and the wider community.

- **Welsh Language**

- The Council's Education Policy in respect of the Welsh Language are implemented fully by most schools on the Island.
- The Welsh Charter has given school deliberate focus on ensuring Welsh becomes the everyday language of choice.
- The percentage of first language Welsh pupils on all schools invited during this academic year have been less than 40%. In a few schools the number was much lower and a challenge for teachers and head teachers. However all school agreed the Charter had a positive effect on raising awareness of the Welsh language and culture.
- Three schools face greater challenges in ensuring they fully meet the new expectations regarding the Welsh Policy however all schools are taking tentative steps to change.
- Extra support are given to schools who face greater challenges through specific grants that are managed by GwE.
- Welsh Government Policy expects all schools to follow the Welsh First Language Curriculum. Second Language Welsh qualification will not be available in future years.

<b>6 – Equality Impact Assessment</b> [including impacts on the Welsh Language]
Not applicable

<b>7 – Financial Implications</b>
none

<b>8 – Appendix:</b>
1. Terms of Reference of the Scrutiny Panel : School Progress Review

<b>9 - Background papers (please contact the author of the Report for any further information):</b>
-



## **APPENDIX 1**

### **TERMS OF REFERENCE OF THE SCRUTINY PANEL: SCHOOL PROGRESS REVIEW**

The purpose of this document is to set the overall terms of reference.

#### **1.0 BACKGROUND**

- 1.1 The Panel was established on the 21 November 2012 by the Education and Leisure Scrutiny Committee. It arose from recommendations made by Estyn on the quality of education services for children and young people on Anglesey.
- 1.2 The Head of Learning and Senior School Standards and Inclusion Manager provides guidance to the Panel about schools that may be appropriate to invite to appear before it. The criterion used to select schools is based on the national school categorisation framework, school performance and Estyn reports and the aim is to have a good mix of small, medium, large and primary/secondary schools.
- 1.3 The Panel can invite schools to reappear before them if there are matters that need to be revisited at a later date.

#### **2.0 ROLE OF THE PANEL**

- 2.1 To improve performance of all schools on Anglesey by providing robust challenge on individual school's performance.
- 2.2 **To Monitor the Learning Services Delivery/Improvement Plan (together with successor or associated action plans).**
- 2.3 To encourage the sharing of good practice between schools, taking on board lessons learnt and individual school's experience.
- 2.4 To enhance local members knowledge about key performance drivers and challenges that face schools on Anglesey.
- 2.5 To give confidence to the Senior Leadership Team, Scrutiny, Council Executive and regulators that school performance is being monitored by members.
- 2.6 To assist the learning Service with overall educational programmes and projects and increase knowledge of joint working arrangements between the Council and GwE (School Effectiveness and Improvement Service for North Wales) to raise standards.

#### **3.0 PROCESS AND REPORTING ARRANGEMENTS**

- 3.1 To receive reports by the Head of Learning and Senior School Standards on individual school performance.
- 3.2 To receive reports by relevant school challenge and support advisor (GwE) on individual school performance.
- 3.3 To receive reports from head teachers on school performance together with procedures adopted that have led to improved performance.
- 3.4 To make recommendations or raise any issue of concern to the attention of the Head of Learning and relevant Portfolio Holder where necessary.
- 3.5 To escalate matters to scrutiny where necessary.

3.6 To submit progress reports to the Partnership and Regeneration Scrutiny Committee each calendar year.

#### **4.0 MEMBERSHIP**

4.1 The Panel to consist of 8 members (the Partnership and Regeneration Scrutiny Committee to nominate 4 members and the Corporate Scrutiny Committee to nominate 4 members).

4.2 If any nominated member resigns from the Panel or is no longer able to stay as a member on the Panel (for whatever reason), the parent scrutiny committee will nominate another member as a replacement.

#### **5.0 FREQUENCY AND ADMINISTRATION**

5.1 The Panel will aim to consider the performance of ~~40~~ 15 schools in each calendar year.

5.2 All Panel meetings will have a written agenda with members having the opportunity to propose agenda items in advance of the meeting.

5.3 All Panel meetings will have minutes taken consisting of a summary record of key discussion points and any actions agreed.

5.4 The Panel does not require a minimum number of members in attendance to proceed, but serious consideration be given to adjourning the meeting if fewer than three members are in attendance.

#### **6.0 REVIEW OF TERMS OF REFERENCE**

6.1 The Terms of Reference will be reviewed annually by the Panel. Any proposed changes to be submitted to the Partnership and Regeneration Scrutiny Committee for formal approval.

<b>ISLE OF ANGLESEY COUNTY COUNCIL Scrutiny Report Template</b>	
<b>Committee:</b>	Partnership and Regeneration Scrutiny Committee
<b>Date:</b>	19 June 2018
<b>Subject:</b>	Nomination to the Finance Scrutiny Panel and the Education Transformation Board
<b>Purpose of Report:</b>	To nominate one Member of this Committee
<b>Scrutiny Chair:</b>	Councillor Gwilym O Jones
<b>Portfolio Holder(s):</b>	-
<b>Head of Service:</b>	-
<b>Report Author:</b>	Geraint Roberts ( Scrutiny Officer)
<b>Tel:</b>	01248 752039
<b>Email:</b>	GeraintRoberts@ynysmon.gov.uk
<b>Local Members:</b>	Not ward specific

<b>1 - Recommendation/s</b>
1.1 The Committee is requested to nominate one Member of the Committee to replace Councillor Robin Williams on the: <ol style="list-style-type: none"> <li>1. Finance Scrutiny Panel</li> <li>2. Education Transformation Board</li> </ol>

<b>2 – Link to Council Plan / Other Corporate Priorities</b>
Not applicable

<b>3 – Guiding Principles for Scrutiny Members</b>
<b>To assist Members when scrutinising the topic:-</b>
<b>3.1</b> Impact the matter has on individuals and communities [ <b>focus on customer/citizen</b> ]
<b>3.2</b> A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality [ <b>focus on value</b> ]
<b>3.3</b> A look at any risks [ <b>focus on risk</b> ]
<b>3.4</b> Scrutiny taking a performance monitoring or quality assurance role [ <b>focus on performance &amp; quality</b> ]
<b>3.5</b> Looking at plans and proposals from a perspective of: <ul style="list-style-type: none"> <li>• Long term</li> <li>• Prevention</li> <li>• Integration</li> <li>• Collaboration</li> <li>• Involvement</li> </ul> [ <b>focus on wellbeing</b> ]

**4 - Key Scrutiny Questions**

Not applicable

**5 – Background / Context**

5.1 On 27 June 2017, the Partnership and Regeneration Scrutiny Committee received a report requesting nominations to various Panels and Boards. The Committee nominated Councillor Robin Williams to be a Member of the :

1. Finance Scrutiny Panel (the Panel)
2. Education Transformation Board (the Board)

5.2 At the Annual Meeting of Isle of Anglesey County Council (15 May 2018), the Leader appointed Councillor Robin Williams as the new Portfolio Holder for Finance. Under the Local Government Act 2000, an Executive Member cannot be a Member of a Scrutiny Committee. As a result, the Committee will need to nominate a new Member to replace Councillor Robin Williams on the Panel and the Board.

5.3 The role of the Panel and Board is detailed in Appendix 1 and Appendix 2 to this report.

**6 – Equality Impact Assessment [including impacts on the Welsh Language]**

Not Applicable

**7 – Financial Implications**

Not Applicable

**8 – Appendices:**

1. Terms of Reference of the Finance Scrutiny Panel
2. Terms of Reference of the Education Transformation Board

**9 - Background papers (please contact the author of the Report for any further information):**

-

## APPENDIX 1

### SCRUTINY PANEL – FINANCE

#### Financial Scrutiny

In the current economic climate, Members need assurance that the Council will make the best use of diminishing resources, particularly financial resources:

*"... Effective scrutiny is even more important as public services respond to the challenges of the global financial situation while continuing to try to improve services. Effective scrutiny can improve the evidence base for decisions on the allocation of resources as well as ensuring that decisions are transparent and are made in accordance with the needs of the local community..."<sup>1</sup>*

"How can we add value?" is the key question to be asked in terms of financial scrutiny and "how can we demonstrate that value is added at each stage of the financial process?" In this context, consideration should be given to the following issues:

- The process of setting the budget itself
- Determining priorities among competing demands
- Effective use of funds
- How financial monitoring and management takes place.

Financial scrutiny is much more than adding value to the decisions of the Executive alone. It is about ensuring that a proper scrutiny process forms part of the planning, implementation and follow up on key decisions that have an impact on taxpayers and local communities. As such, effective Scrutiny can:

- Challenge effectively
- Hold decision makers to account; and
- Assist the Executive to develop a robust budget for the forthcoming year.

#### Our Local Arrangements

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<sup>1</sup> Good scrutiny? Good question! Improvement study Auditor General Wales: Scrutiny in Local Government, May 2014. Also, raising the stakes – financial scrutiny in challenging times. A guide for Welsh local authorities (Centre for Public Scrutiny, June, 2014)

The scrutiny of the process of establishing the Council's annual budget has developed and matured over the past 2 years laying the foundations for a better, more strategic process based on outcomes and good practice. In fact, the process allowed for a more systematic path with regard to financial scrutiny, which is an essential component of sound financial management and governance.

The scrutiny work carried out by the scrutiny panel on realising efficiencies for 2014/15 and 2015/16 was also a positive development in our financial scrutiny arrangements, through:

- Development of a model focusing on a smaller group
- Members developing a level of expertise
- Encouraging good attendance and teamwork

Our financial scrutiny is now emerging as a potential model of good practice.

It is therefore a **natural next step** to establish a children's sub-group as a sub-panel of the Corporate Scrutiny Committee. Doing this will ensure the following benefits:

- Developing a model of working on finance matters focusing on a smaller group to enable Members to become more involved, develop a level of subject expertise, encourage good attendance and teamwork
- Forum to discuss information regarding the Council's financial risks, as a basis to inform the forward work programme of the Corporate Scrutiny Committee
- To free up space on the agendas of the Corporate Scrutiny Committee meetings in order to ensure scrutiny of transformational and strategic matters
- Forum to develop a group of members with the expertise and the ownership to lead financial discussions in the Corporate Scrutiny Committee.

### Proposed scope and remit of the Panel

Topic	Work programme	Timeline
<b>Induction</b>	Induction of Panel members	June
<b>Quarterly monitoring of the Revenue and Capital Expenditure</b>	Scrutiny of expenditure against budget profile	Quarterly
	Sharing information on financial risks to the Council in order to inform the forward work programme of the Corporate Scrutiny Committee	June

<b>Topic</b>	<b>Work programme</b>	<b>Timeline</b>
<b>The forthcoming year's budget</b>		
	Draft budget - the mechanics and process of the financial settlement	Summer
	Overview of the position regarding efficiencies	Autumn
	Scrutinise the risks of proposed efficiency savings	
	Scrutinise how achievable the proposals are	
Scrutinise the Council Tax level for the following year		
<b>Medium Term Financial Plan</b>	Scrutinise the principles and assumptions	Summer
<b>Debt Management</b>	Scrutiny of debt management performance (to include collection rates)	To be confirmed (dependent on availability of information produced regionally)
<b>Business Tax Relief Policy</b>	Scrutinise the principles and assumptions	To be confirmed (on off piece of work)
<b>HRA Business Plan</b>	Scrutinise the principles and assumptions	January
<b>Council balances and reserves</b>	Questioning and scrutiny	Timeline to be agreed by the Panel

### **Panel Membership**

The core membership of the Panel will include:

- Elected members - 2 members from both committees
- Officers - Head of Resources and S151 Officer, Accountancy Services Manager, Revenues and Benefits Service Manager, Scrutiny Manager

The Panel's work will possibly require the attendance of other Elected Members (e.g. members of the Executive Committee) and / or officers from other service areas.

## Chairing

At its first meeting, the Panel will elect a Member to chair.

## Frequency of Meetings and Quorum

- **Frequency of meetings** – the panel has been established as a standing panel to consider the breadth of financial issues which are summarised in the table above. The panel will therefore meet regularly, in accordance with the schedules of the Council's budgetary processes
- **Quorum** – this will not apply to the panel.

## Recording meetings and Reporting Arrangements

- It is intended for the panel to run in the format of a business meeting. The Scrutiny Unit will collate and distribute any papers in preparation for each meeting and provide a list of action points following each meeting
- **Reporting arrangements** - regular reporting by panel members to the Corporate Scrutiny Committee.

## APPENDIX 2

### Education Transformation Board Terms of Reference

The purpose of this document is to set the terms of reference for the Education Transformation Board. This document covers:

1. **The Governance**
2. **The Education Transformation Board's Objectives**
3. **The Purpose and Role of the Education Transformation Board**
4. **Membership of the Education Transformation Board**
5. **Decision Making**
6. **Meetings**
7. **Urgent Matters / Issues**
8. **Reporting mechanism**
9. **Adopting and Reviewing the Terms of Reference**

#### 1. Governance

The Education Transformation Board (ETB) will be accountable to the Partnerships, Community and Service Improvement Programme Board – this governance structure ensures that the ETB and its school modernisation projects can demonstrate a delivery at pace to the Senior Leadership Team. The Corporate Asset Management Group will provide an overview to the ETB to ensure a consistent approach to the management of the Authority's assets. The ETB will adopt the corporate project



management principles, work to an agreed project plan and report on progress. Each Project and their business cases will require the ETB'S approval.

## **2. The Education Transformation Board's Objectives**

- Drive the corporate transformation agenda to deliver the school modernisation programme's outcomes and benefits.
- Direct and review projects to ensure successful implementation.
- Act as individual Project Boards and implement project level governance as required.
- Ensure commitment to commencement of the next phases of delivery by the Partnerships, Community and Service Improvement Programme Board
- Ensure commitment to improving school standards

## **3. The Purpose and Role of the Education Transformation Board**

- Sign off the Project Initiation Documentation/ Business Cases
- Receive reports from the Programme Manager on the progress, risks and the business cases
- Send reports and make recommendations to the Executive and the Senior Leadership Team on the business cases, consultations process and option appraisals needed for the school modernisation programme and projects
- Ensure that the School Modernisation's Communication Plan is (developed in accordance with the Corporate Communication Strategy) feeding into the 'Corporate Media Strategy' (with all external communication to the press being approved by the Senior Leadership Team /Executive)
- Ensure that the project team conducts timely and effective communication with all relevant stakeholders
- Direct and challenge the education department and project team with reference to improving school standards and increasing leadership capacity across the primary and secondary sector.
- Monitor the impact of the schools' modernisation programme on school standards.
- Oversee education officers' actions in addressing the need to increase leadership capacity in Anglesey's schools.
- Provide support and challenge to the lifecycle of the projects
- Assist with all decision making solutions
- To ensure that the required resources are available to deliver the project
- To highlight issues and risks to be addressed by the project team
- Oversee and monitor key milestones within the project plan
- ensure that appropriate resources allocated to the projects are monitored in respect of spend against budget
- monitor progress of the school modernisation projects and authorise slippage
- Review risks, issues and exceptions and determine appropriate course of action based on recommendations from the Programme Manager
- Sign off project phases/closure
- Direct and challenge the project team with reference to future strategic planning, with due regard to demographic changes
- Direct and oversee the project management of the implementation phase

## **4. Membership of the Education Transformation Board**

The Education Transformation Board Programme's membership will be as follows. Deputies will have to be authorised by the Chair.

Board Member – Senior Responsible Officer (Head of Service) - CHAIR

Board Member- Chief Executive/ Assistant Chief Executive

Board Member – Head of Service (Property, Children’s Services, Transformation)

Board Member – Education Portfolio Holder

Board Member - Shadow Portfolio Holder (Finance)?

Board Member – Member of the Corporate Scrutiny Committee

Board Member- Section 151 Officer

-----  
Invited – School Modernisation Strategy Manager

Invited – The Local Authority’s Architect

Invited – Representative of the Partnerships, Community and Service Improvement Programme Board

Invited-School Modernisation Programme Manager

Invited- Chair of the Primary Strategic Group

Invited – Chair of the Secondary Strategic Group

Invited – Welsh Government’s Head of School Reorganisation

Invited – Education Officers

Invited – the Leader of the Council

## **5. Decision Making**

In exercising their terms of reference, the Education Transformation Board can make recommendations that will also require Executive approval or the agreement of the SLT.

Such recommendations will be escalated to the Executive /SLT, via the Partnerships, Community and Service Improvement Programme Board as appropriate.

Generally, decisions within budget and within policy framework shall fall within the remit of the Executive, and matters concerning staff /management will be dealt by the SLT.

These arrangements will be reviewed in 12 months’ time to decide whether such decision making should be exercised by the Executive / SLT representatives of the Board.

## **6. Meetings**

- The Education Transformation Board will meet quarterly as appropriate. Meetings will be quorate where 5 members are present. On occasions that SLT cannot attend, the board shall refer high-level decisions to SLT when deemed appropriate by the board.
- All meetings will be agenda-led, and members will have the opportunity to propose items for the agenda before the meeting.
- All meetings will record key discussion points, decisions, recommendations, and actions agreed.
- Special meeting of the ETB can also be arranged when key decisions are required to drive the programme / projects forward.

## **7. Urgent Matters / Issues**

In the event of issues arising, requiring urgent attention or approval - the Programme Manager will raise an ‘issue’ by sending an e-mail to all Board Members, which will include the following details:

- the nature of the issue
- the time constraints
- the consequence if not addressed within the time constraints.
- the likely consequence on project budget
- the proposed mitigating action for the Board to consider
- the date that the ETB members are required to respond.

The responses will be given attention by the Chair /SRO and the ETB's members will be informed of the recommendation or the proposed way forward.

#### **8. Reporting mechanism**

All documentations to be discussed and challenged at the meeting will be distributed to the members a week in advance. The documentations will include:

- Individual highlight report for each project
- Risk / issue register for the overall programme
- Gateway Review recommendations/ action plans
- Resource management spreadsheet to illustrate that the required resources are in place to support the programme
- Business Cases
- Strategic Planning papers, as appropriate

#### **9. Adopting and Reviewing the Terms of Reference**

The Terms of Reference was adopted during the first meeting of the Education Transformation Board meeting, and will be reviewed annually.

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CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL



## **PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE WORK PROGRAMME: 2017/2018→2018/2019**

Chair: Councillor Gwilym O Jones

Vice- Chair: Councillor Robert Llewelyn Jones

This document summarises the forward work programme of the Partnership and Regeneration Scrutiny Committee Work Programme for the period May 2017 onwards, as a rolling programme and purposeful Scrutiny planning tool. The forward work programme will be submitted to each ordinary meeting of the Scrutiny Committee for the purpose of reviewing its content, consideration of new items or adjournment / withdrawal of items. Its purpose is also to ensure alignment with the forward work programmes of the Executive and Senior Leadership Team.

Contact: Geraint Wyn Roberts (Scrutiny Officer)

Tel: 01248 752039 E-mail: [gwrce@anglesey.gov.uk](mailto:gwrce@anglesey.gov.uk)

Date of Meeting	Item	Purpose
<b>May, 2017</b>		
<b>31 May 2017</b> Committee Room 1 / 3.30pm	Election of Chair of the Committee	To appoint Chairperson
	Election of Vice-Chair for the Committee	To appoint Vice-Chairperson
<b>June, 2017</b>		
<b>27 June 2017</b> Committee Room 1 / 2pm	Annual Report of Communities First	Monitoring Performance
	Vibrant and Viable Places Programme	Information / monitoring performance
	Membership of Panels and Boards	Nominate Members
	Forward Work Programme	Review
<b>October, 2017</b>		
<b>9 October 2017</b> Committee Room 1 / 2pm	Annual Report of the Community Safety Partnership	Monitoring Performance
	Public Services Board (developing Anglesey and Gwynedd Well - Being Plan)	Monitoring performance /policy development
	Annual Report –Achievements against the Tenants Participation Strategy	Monitoring performance
	Forward Work Programme	Review
<b>November, 2017</b>		
<b>14 November 2017</b> Committee Room 1 / 2pm	Draft Well-being Plan: Anglesey and Gwynedd Public Services Board (Update)	Policy Development
	Transformation of Culture Services	Pre-decision
	Report on Welsh in Internal Administration	Performance Monitoring
	Scrutiny Panel: Schools Progress Review (Progress Report)	Monitoring performance
	Forward Work Programme	Review
<b>February, 2018</b>		
<b>6 February 2018</b>	Report – Anglesey Schools Performance 2016-2017	Monitoring performance
	GwE - Annual Report 2016 / 2017	Monitoring performance
	Scrutiny Panel: Schools Progress Review (Progress Report)	Monitoring Performance

Date of Meeting	Item	Purpose
Committee Room 1/ 2pm	Membership of the Scrutiny Panel: Schools Progress Review	-
	Forward Work Programme	Review
<b>March, 2018</b>		
<b>8 March 2018</b> Council Chamber /2pm	Draft Well-being Plan: Anglesey and Gwynedd Public Services Board	Policy Development
	Tenants Participation Strategy	Policy Development
	Forward Work Programme	Review
<b>April, 2018</b>		
<b>10 April 2018</b>  Committee Room 1/ 2pm	Additional Learning Needs Partnership – Gwynedd and Môn	Monitoring Performance
	Forward Work Programme	Review
<b>June, 2018</b>		
<b>19 June 2018</b> Committee Room 1/ 2pm	Membership of Finance Scrutiny Panel and Education Transformation Board	-
	Annual Report of Communities First	Monitoring Performance
	Community Regeneration Plans – Amlwch and Beaumaris	Performance monitoring (Corporate Scrutiny Committee resolution, 02/10/17)
	Scrutiny of Partnerships	Monitoring Performance
	Scrutiny Panel: Schools Progress Review (Progress Report)	Monitoring Performance
	Forward Work Programme	Review
<b>July, 2018</b>		
<b>9 July 2018</b>  Committee Room 1/ 2pm	Anti-Poverty Strategy	Policy development
<b>September, 2018</b>		
<b>24 September 2018</b> Committee Room 1/ 2pm	Annual Report -Regional Partnership Board ( Health and Social Services)	Monitoring Performance
	Annual Report of the Community Safety Partnership (to be confirmed)	Monitoring Performance
	North Wales Regional Emergency Planning Service ( to be confirmed)	Monitoring Performance

Date of Meeting	Item	Purpose
	Supplementary Planning Guidance – Welsh Language (to be confirmed)	Consultation
	Forward Work Programme	Review
<b>November, 2018</b>		
<b>13 November 2018</b> Committee Room 1/ 2pm	Public Services Board- initial scrutiny of PSB governance and delivery structure (to be confirmed)	Monitoring performance
	Additional Learning Needs Partnership – Gwynedd and Môn	Monitoring performance
	Scrutiny Panel: Schools Progress Review (Progress Report)	Monitoring performance
	Forward Work Programme	Review
<b>February, 2019</b>		
<b>5 February 2019</b> Committee Room 1/ 2pm	Anglesey Schools Performance 2017-2018( to be confirmed)	Monitoring performance
	GwE - Annual Report 2017 / 2018 (to be confirmed-earlier date)	Monitoring performance
	Forward Work Programme	Review
<b>March, 2019</b>		
<b>12 March 2019</b> Committee Room 1/ 2pm	Public Services Board - scrutiny of progress on delivery of the Well-being Plan (to be confirmed)	Monitoring performance
	Forward Work Programme	Review
<b>April, 2019</b>		
<b>9 April 2019</b> Committee Room 1/ 2pm	Additional Learning Needs Partnership – Gwynedd and Môn	Monitoring Performance
	Scrutiny Panel: Schools Progress Review (Progress Report)	Monitoring Performance
	Forward Work Programme	Review
<b>TOPICS TO BE SCHEDULED</b>		
<b>June, 2019</b>	scrutiny of 1st PSB Annual Report	
<b>To be confirmed</b>	Gypsy and Traveller Sites (planning and member briefing first)	